

MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING

HELD:	4/5 AUGUST, 2013 IN NAPIER – MEETING OPENED 10.40AM	
PRESENT:	Margaret Grant (Chairperson) Jane Reason (Secretary) Bev Cooper, Vilma Fanthorpe, Ngaire Tucker, Bill Hancock, Joan Blackler (Treasurer) Leigh Hudson-Coe (Sunday only)	
APOLOGIES:	Leigh Hudson-Coe (Saturday only)	
ITEM 1	MINUTES OF LAST MEETING	ACTION BY
	Moved Margaret Grant/ Bev Cooper that these be a correct record of the last meeting. CARRIED	
ITEM 2	MATTERS ARISING FROM MINUTES	
	<ol style="list-style-type: none"> 1 Letter re figure deductions to CIPA has been sent by NZFRS and received and acknowledged by CIPA. 2 Clarification that Annelise De Cleene passed her Coaches Accreditation (Basic) and Tara Westwood passed her Sports Specific Level 1 Accreditation 3 Dance tunes Oceania 2014 confirmed by Bill Hancock with Barry Andrews. Copy of email has not been sent to Jane. Bill to do this. 4 The Beverly Blues - tracks to use are Disk 3 Track 13 & 14 (Don't use Track 15) Plain skating - track to use is Disk 3 Track 19 (Don't use Track 20 or 21) 	Bill to action
ITEM 3	CORRESPONDENCE	
	Moved Vilma Fanthorpe/Bill Hancock that the Inwards correspondence is received and outwards correspondence is approved. CARRIED	
ITEM 4	MATTERS ARISING FROM CORRESPONDENCE	
	<ol style="list-style-type: none"> 1 Avis Berry Trophy in Artistic Policy 1 to be updated to include Solo Dance 2 UHRSC request for Gold tests at their medal test day – 17/18 August. Leigh to respond to them 3 Val Bedfrod – national trophy steward re trophies for NZ Championships. Jane to respond to queries from her 4 Wanganui RSC re the spelling of Wanganui – Jane to respond that their letter and request is noted 5 Mt Wellington RSC and Upper Hutt RSC re Gold medal tests at NZ Championships – Jane to respond that we will hold these if we have the time 6 Two letters from Upper Hutt RSC regarding the Schedule 2014 – Jane to respond as per Committee directive to their concerns 	<p>Jane to action</p> <p>Leigh to action</p> <p>Jane to action</p> <p>Jane to action</p> <p>Jane to action</p> <p>Jane to action</p>
ITEM 5	FINANCIAL REPORT	
	Financial Report presented by Joan. Expenditure since last meeting; Accommodation and rental car paid for Oceania Judges Judges Packs purchased Meetings – Artistic Committee and Coaching Commission paid for	

	<p>Patches purchased New Artistic numbers purchased</p> <p>215 Artistic numbers registered for 2013/2014. Highest number of these registered in recent times.</p> <p>Oceania accounts now completed and refunds being processed.</p> <p>GSC ran at a loss of approx. \$2000.00. Not helped by lack of any funding received from applications</p> <p>GSC refunds applied for as follows; Kyra Thomson (medical certificate supplied) – Yes less 25% administration fee William Cooper (work commitments) – Yes less 25% administration fee Terriann Randle – No refund. Email from parent stipulates school event Thursday and Friday. Terriann’s skating events were held Saturday afternoon and Sunday. Eva Rocard – No refund.</p> <p>Squads – Bev to organise an expenses sheet for refunding of expenses related to squads and send to Raewyn Hailes.</p> <p>World Team Finances – Jane to open a credit card for the World team</p> <p>Moved Joan Blackler/ Ngaire Tucker that the Financial report be accepted. CARRIED</p>	<p>Joan to action</p> <p>Bev to action</p>
	GENERAL BUSINESS	
ITEM 6	COACHING COMMISSION	
	<p>Bev read report supplied from Raewyn. Very informative. Report received with thanks.</p> <p>Future Champs, Oceania team Figure/Freeskating squad being held this weekend in Palmerston with attendance by the specialist coaches and their assistants. Good attendance registered of 27 skaters from invitations sent.</p>	
ITEM 7	ARTISTIC COACH DEVELOPMENT POLICY AND GUIDELINES	
	<p>Significant period of time spent going through this document. Excellent work has been achieved by Bev and Ngaire with some input from Vilma. The policy and guidelines are now in their final draft stages. Alterations to be made and circulated again to the Committee and also to the Coaching Commission for their comments.</p> <p>Level one and Level two papers are well developed in preparation</p>	Bev/Ngaire to action
ITEM 8	CIPA DELEGATE	
	<p>Moved Bill Hancock/ Vilma Fanthorpe that Margaret Grant be the delegate to the CIPA meeting to be held at the World Artistic Championships in Taiwan in November. CARRIED</p> <p>Jane to notify NZFRS</p>	Jane to action
ITEM 9	ARTISTIC SCHEDULE	
	<p>Front page to read 2013/2014</p> <p>Delete the choice of rhythms for Original Dance and refer to Dance manual. Leave in the regulations.</p> <p>Solo Dance – delete groups and leave in the years</p> <p>2nd group to be added for Open Solo and Esquire Solo</p> <p>Page 20 – correct spelling of serpentine</p>	Jane to action

	<p>Input from Coaching Commission also recommends that we bring in the rules regarding pumping of camels and deduction on the incorrect take off of the toe loop (mapes). Decided that this would be a good topic for discussion and feedback for the Officials/Coaches conference and look at possible inclusion in all grades for next year.</p> <p>Feedback also received from Coaching Commission specialist coaches on the Mini/Espoir freeskating grades from Europe. Feedback appears very positive. Jane to circulate to Committee. Also suggested that this be a topic for consultation at the Officials/Coaches Conference.</p>	<p>Leigh to action</p> <p>Jane to action Leigh to action</p>
ITEM 10	ATTENDANCE	
	Gerry Allan and Allan Thomson attended the meeting on behalf of the Board to talk specifically about the 5 – 10 year plan at 11am Sunday 4 th August	
ITEM 11	NEW ZEALAND CHAMPIONSHIPS	
	<p>Gerry Allan is Championship manager of this event and so some discussion was held.</p> <p>Entries are very large. Requiring an extra day to fit in all events and training as well as meetings.</p> <p>Event will now have to commence on Monday 30th September with Team Managers meeting at 10am.</p> <p>Training 12midday – 6pm.</p> <p>Officials meeting 7pm</p> <p>Artistic AGM – 8pm</p> <p>Full programme from 8am Tuesday 1st October until 5pm Saturday 5th October.</p> <p>Meals for officials will need to be catered at the stadium as there is not enough time for officials to go away for breaks.</p> <p>Jane to ask clubs for lists of their first time skaters at NZ Championships for the programme</p> <p>NZ team members from World team 2012 to be contacted through their clubs and offered the opportunity to parade at the opening in their World team uniforms. They will be acknowledged at this time.</p>	Jane to action
ITEM 12	ARTISTIC AGM	
	Notice of meeting to go out by tomorrow night 5/8/13. Nominations for position of Committee member (four), Secretary and Treasurer also to be sent out.	Jane to action
ITEM 13	5 – 10 YEAR PLAN	
	<p>Alan Thomson gave a presentation on 5-10 year plan. He is keen to have a document of input by the end of November from us. Our High performance plan is a good base but is broad generally and will require more specifics and measurable goals.</p> <p>Suggestion is that we have a “brain storming” day. To be organised. Alan also happy to come back and make this presentation again to any new members on the Committee.</p>	All to action
ITEM 14	COACHING ACCREDITATION EXAMS PASSED	
	<p>9 June 2013</p> <p><u>BASIC COACHES ACCREDITATION</u></p> <p>Annelise De Cleene</p> <p><u>Sport Specific Level 1</u></p> <p><u>Figures</u></p>	

	<p>Tara Westwood</p> <p><u>Freeskating</u> Tara Westwood Mary-Anne Thomson</p> <p><u>Dance</u> Kyra Thomson Grace Cooper</p> <p>2/8/2013</p> <p><u>Basic Coaches Accreditation</u> Laura Strangward Madison Collis Sarah Mays Emily Clague Michelle O’Doherty</p> <p><u>Sports Specific Level 1</u> <u>Figures</u> Angela Heley</p> <p><u>Freeskating</u> Angela Heley</p> <p><u>Dance</u> Angela Heley</p> <p>Moved Bill Hancock/Vilma Fanthorpe that these be ratified. CARRIED.</p>	
	MEETING CLOSED	
	4pm	