

**MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING
29-30 NOVEMBER 2014 AT 1319 WHIRINAKI ROAD, NAPIER**

HELD:		
PRESENT:	Margaret Grant (Chairperson) Jane Reason Bev Cooper MNZM, Bill Stratford, Leigh Hudson-Coe, Ngaire Tucker (Secretary), Joan Blackler (Treasurer)	
APOLOGIES:	Nil	
ITEM 1	MINUTES OF LAST MEETING	ACTION BY
	Moved Margaret Grant/Bev Cooper that these be a correct record of the last meeting. CARRIED	
ITEM 2	MATTERS ARISING FROM MINUTES	
	<ol style="list-style-type: none"> 1 SRSTNZ –further action and full discussion needed. An approach to be made to Bill Hancock and Vilma Fanthorpe for a copy of the Constitution. 2 GSC - Officials refreshments – account still to come from Hastings 3 Jim Taylor Trophy for Oceania Cadet Free Dance – needs to be added to Oceania HOA as an individual award. Responsibility for return to the next competition would lie with the country of the winner. Criteria suggested to be sent to Australia for approval and inclusion in Oceania Heads of Agreement, as follows: <i>“Jim Taylor Trophy for Cadet Free Dance will be presented to the skater from either Australia or New Zealand who places first in the Cadet Free Dance portion of the Cadet Solo Dance event at the Oceania Championship each year. In the event of a tie the trophy will be awarded jointly.”</i> 4 Financial – 2015 Oceania/Worlds nomination fee – correction to read <i>“World/Oceania nomination fees increase to \$50 from 2015 Oceans.”</i> 5 Bill Spooner Trophy – Leigh has sent details to the Board. It is still to come up for discussion. To be forwarded again. 6 Letter from Tony Alexander regarding Officials’ expenses has been forwarded to the Board with our endorsement. To date, no action has been taken on this. Ngaire to write to the Board asking them to address this issue at the next available opportunity. 7 Hugo Chapouto Seminar – budget was sent to the Board for discussion re funding, but has also not yet been discussed. (Refer to Board Minutes July 2014; Matters arising, Item 6.12, suggesting uses for Worlds 2012 surplus.) Letter to go to the Board for next Board meeting requesting the policy be written regarding the surplus money from Artistic Worlds 2012. Include reference to Margaret’s email on this subject. 	<p>Margaret</p> <p>Jane</p> <p>Leigh/Ngaire</p> <p>Ngaire</p> <p>Ngaire/Margaret</p>

ITEM 3	CORRESPONDENCE	
	Moved that the Inwards correspondence is received and outwards correspondence is approved. Bill Stratford/Jane Reason. CARRIED	
ITEM 4	MATTERS ARISING FROM CORRESPONDENCE	
	Josie Durney grading – final decision has been communicated to Upper Hutt Coaching Commission – send out Medal Test Preparation from Kylie Shirley	Bev
ITEM 5	FINANCIAL REPORT	
	The Treasurer's Report was tabled and accepted. (Joan Blackler/Bill Stratford – Carried) The actual costs for Hugo Chapouto Seminars worked out well and are very close to the total budget. Awaiting further expenses before finalisation of Income and Expenditure Report. Donation to Auditor approved. <u>Graeme Sheppard Challenge/Joan Alexander Challenge</u> : Accounts are to be finalised. Awaiting some accounts that have still not been received - sound system, stadium and duty manager, catering. To be followed up by Joan Blackler. The Committee approved repair of the Senior Figure Trophy.	Ngaire
GENERAL BUSINESS		
ITEM 6	GSC/JAC REVIEW	
	<ul style="list-style-type: none"> Financials dealt with under Treasurer's Report Kitchen was not up to standard, but was made functional One side of seating was roped off due to an accident during a previous event 	
ITEM 7	2015 OCEANIA TEAM MANAGERS AND COACHES	
	Nominations have been received for these positions. Appointments to Board for ratification. Not all positions have been filled for Oceania Team Management. Further nominations to be requested for a second Teach Coach/Assistant Team Coach. Nominations as received were approved unanimously.	Ngaire Jane/Ngaire
ITEM 8	2015 OCEANIA TEAM (7-10 APRIL 2015)	
	TEAM: Cadet Ladies Figures Phoenix Reid Caelan Allen	

<p>Frances Allen Eva Ross-Grant Johanna Hey Emily Lupton Hanna Calderon</p> <p>Cadet Ladies Free Frances Allen Phoenix Reid Caelan Allen Jazmin Voermanek Katelyn Kennedy Mercedes Carrascosa Michaela Steiner</p> <p>Cadet Solo Dance Mercedes Carrascosa Phoenix Reid Frances Allen Jazmin Voermanek Caelan Allen Emily Lupton Eva Ross-Grant</p> <p>Youth Ladies Figures Abigail Evans Katelyn Kennedy Kate Lupton Mitsuko Nam Terriann Randle Hannah Ross-Grant Grace Washer</p> <p>Youth Ladies Free Abigail Evans Stevey Lee Dawson Terriann Randle Grace Washer</p> <p>Youth Solo Dance Hannah Calderon Abigail Evans Katelyn Kennedy Mitsuko Nam</p> <p>Junior Ladies Figures Jordan Bougen</p> <p>Junior Ladies Free Martina Steiner Tara Westwood</p> <p>Junior Mens Free Mitchell Sheridan</p>	
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	<p>Junior Ladies Solo Dance Jordan Bougen Madison Collis Hannah MacMillan</p> <p>Senior Ladies Figures Annalise De Cleene Emma Patrick</p> <p>Senior Ladies Free Emma Patrick</p> <p>Inline Free Martina Steiner</p> <p>Senior Ladies solo Dance Bonny Anderson Macarena Carrascosa Annelise De Cleene Anna Harris</p> <p>Masters Mens Figures Wayne Greer Andrew Rae</p> <p>Masters Solo Dance Paula Boulcott</p> <p>Masters Dance Pairs Paula and Roger Boulcott Andrew Rae and Linsay Grant</p> <p>Advanced Masters Ladies Figures Paula Boulcott</p> <p>Advanced Masters Solo Dance Linsay Grant Andrew Rae</p> <p>Mini Precision</p> <p><i>Ricochet</i> Bonny Anderson Hannah Calderon Macarena Carrascosa Mercedes Carrascosa Madison Collis Anna Harris</p> <p><i>Rollalicious</i> Caelan Allen Frances Allen Emily Lupton</p>	
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	<p>Kate Lupton Hannah MacMillan Phoenix Reid Jazmin Voermanek Tara Westwood</p> <p>Team Manager: Philip Turner Team Assistant Manager: Patricia Carrascosa Team Coach: Kylie Shirley</p> <p>Team, management and coach to be sent to the Board for ratification.</p> <p>Judges: Jane Reason Tony Alexander Moved that Judges' flights and accommodation be funded. (Margaret Grant/Bev Cooper – Carried with one abstention)</p> <p>Leigh to confirm their availability for this event</p>	<p>Ngaire</p> <p>Leigh</p>
ITEM 9	2015 NZFRS ROLLER SPORTS ARTISTIC CHAMPIONSHIPS	
	<p>Dates and venues discussed. Details to be released when confirmed.</p> <p>This will be the selection event for 2015 World Artistic Championships in Cali, Colombia.</p> <p>Nominations for Worlds to be sent out approximately May 2015. Urgency will be required in confirming the team and management following the NZ Championships due to the short time frame between the announcement and the World Championships.</p> <p>There was lengthy and robust discussion on the timing of programme now that Speed is not a part of the event. It is necessary to include breaks for officials as there are not enough people to cover all the necessary tasks. It would be desirable to make the Championships a day shorter. Various possibilities were discussed, including suggestions from Coaching Commission. These points will be distributed to Clubs pending discussion during an Open Forum at Nationals 2015.</p> <p>Quartets will be introduced as a new event to the 2014/2015 Schedule.</p> <p>Some grades in Precision will be amalgamated to make for better competition. In Mini Precision the grades of Novice, Juvenile and Youth will be combined as one grade called Open. In Precision the grades of Novice and Youth will be combined as one grade called Open.</p>	
ITEM 10	2015 GSC DATE AND VENUE	
	<p>This discussion was put on hold until the next meeting when more information should be available on the timing of 2016 Oceanias.</p>	

ITEM 11	2015 INTERNATIONAL TEAM COACHES TRAINING CAMPS AND SEMINARS	
	<p>Information should be coming from CIPA in the next week, to the Coaching Commission, regarding seminars being held overseas.</p> <p>The Cristina/Jayson Camp scheduled to be held in New Zealand in January has had to be cancelled. Due to commitments Cristina is only able to be in this region for a very short time and so will be based in Australia. The Cristina/Jayson figure/free seminar is scheduled to be held in Melbourne, Australia, for 4 days (18-21 Jan) and Brisbane for 2 days (23-24 Jan) for coaches and skaters. Any skaters or coaches from NZ are welcome to attend.</p> <p>It was decided that this Committee will fund a Coaching Commission coach to this seminar. Arrangements to be discussed with the coach on how this information will be disseminated through the country.</p>	<p>Bev</p> <p>Bev/Coaching Commission</p>
ITEM 12	2015 INTERNATIONAL JUDGES SEMINAR	
	<p>The meeting decided that one International Judge must be at the seminar 9-12 April in Riccione, Italy. Cost of hotel and food is covered by FIRS; each Federation is to pay for travel. CIPA Bulletin covering this is to be included with the request.</p> <p>The Board to be contacted and requested to action this urgently.</p>	<p>Leigh</p>
ITEM 13	2015 NZ ARTISTIC RULES/OCEANIA HOA/CIPA RULES	
	<p>Oceania Heads of Agreement has been updated to include changes made by CIPA for 2015. There was extensive discussion on the timing of inclusion of Quartets. Contact to be made with Australia with a view to discussion of including this grade at Oceania level.</p> <p>Query re time allowance for Senior Precision – CIPA and Oceania times are <u>slightly</u> different. This will be addressed.</p> <p>NZ Artistic Rules will also reflect these alterations.</p>	<p>Jane</p>
ITEM 14	2015 ARTISTIC COMMITTEE MEETING DATES	
	<p>Proposed Artistic Committee meeting dates for 2015 are:</p> <p>28 Feb/1 March 13/14 June 13 July <u>possible</u> AGM 29/30 August 28/29 November</p>	<p>Ngaire</p>
ITEM 15	NZFRS WEB SITE	
	<p>There was discussion on the current state of the web site. The Committee feel that having a separate web site for Artistic, linked to the NZFRS site, would be beneficial. It was moved that Jane proceeds to speak to her contact to</p>	<p>Jane</p>

	produce a quote for a web site for the Artistic Committee. (Bill Stratford/Bev Cooper – Carried unanimously)	
ITEM 16	COACHING COMMISSION	
	<p>Bev presented a comprehensive report: <u>Hugo Chapouto Seminars</u></p> <ul style="list-style-type: none"> • Hugo Chapouto’s visit was an outstanding success and it is hoped that he will return • Feedback from attendees has been very encouraging • There were a few planning problems due to communication issues between NZ, Australia and Europe • Thanks to everybody who made huge efforts to assist in both Auckland and Wellington. <p><u>Coaches Qualifications System</u></p> <ul style="list-style-type: none"> • Coaches qualifications system is being utilised by clubs • Coaches Accreditation document is still in the process of being approved by the Board • Need to establish practical assessments for coaches <p><u>General</u></p> <ul style="list-style-type: none"> • Need to review how the Commission is working currently as it is still a developing entity • Ideas for future development generated discussion • It was brought to the Committee’s attention that the Commission contracts need to be reviewed. This will be addressed • The appointment process was discussed and will be standardised to be in line with SkateNZ process • Subsequently, the High Performance 5-10 Year Plan also needs to be reviewed with Specialist Coaches and Artistic Committee <p><u>High Performance Plan/Strategic Plan/5-10 Year Development Plan</u></p> <p>To be reviewed with Artistic Committee and Principal Coaches.</p>	<p>Bev</p> <p>Bev/Ngaire</p>
ITEM 17	ARTISTIC POLICY 8 - ALIGNED WITH OCEANIA HOA	
	This policy has been updated and will be circulated.	Jane
ITEM 18	MEDAL TESTS	
	<p>Updated medal tests have been with the NZFRS for some time and awaiting upload to the web site. This document needs to be sent to Club Secretaries to ensure clubs are up to date.</p> <p>Leigh had a sample of a referee’s sheet for medal tests that a judge has created. It has potential to be very useful for tests where a separate referee is required. Development will continue.</p>	<p>Jane</p> <p>Leigh</p>
ITEM 19	BILL SPOONER TROPHY/JIM TAYLOR TROPHY	
	As per Matters Arising from previous Minutes	

ITEM 20	RATIFY JUDGES COMMISSIONS	
	<p>Hannah MacMillan – class 4 figure, free, dance – Moved: Leigh Hudson-Coe/Bev Cooper - Carried</p> <p><u>International Judges Commission Renewals</u> Almost all International Judges have replied, wishing to renew commissions. These will be processed by the Federation Treasurer in the usual way.</p>	Joan
ITEM 21	RATIFY COACHES ACCREDITATIONS	
	<p>Exams passed and submitted for ratification are:</p> <p><u>Basic Coaching Accreditation</u> Samantha Whitham Katelyn Kennedy Tiana Fisk Shania Freemantle Janine Price</p> <p>Level One Dance – Laura Strangward , Hayley Nam (both with conditions as the web site and resources were not all available at the time)</p> <p>Moved: Bev Cooper, seconded Bill Stratford - Carried</p>	Bev
ITEM 22	CONTRACTS FOR TREASURER AND SECRETARY	
	Rotational contracts will be developed for the Artistic Committee Secretary and Treasurer, similar to those used by the Board. Margaret will approach the Board Secretary and Treasurer for copies of the Board contracts.	Margaret
ITEM 23	DISCUSSION PAPER – FUNDING OF OFFICIALS ATTENDING NZFRS ROLLER SPORTS ARTISTIC CHAMPIONSHIPS 2015	
	In light of the letter already sent to the Board regarding funding of officials, discussion on this to be held over until a decision is received by this Committee.	
ITEM 24	JOAN ALEXANDER	
	Flowers and a card to be sent to Joan Alexander, with the Committee’s best wishes as she is currently very ill.	Bev
ITEM 25	DANCE MANUAL	
	<p>Bill raised the issue of updating of manuals, in relation to CIPA and Oceania requirements. The individual dance revisions need to be added to our existing manual, rather than replacing them.</p> <p>Jane reported that the Oceania Dance Manual updates have been received</p>	

	<p>but have yet to be uploaded to the website. They are available electronically from her in the meantime. The new dances have all been circulated to clubs in a format that allows them to be inserted straight into the current dance manual. Updated versions of the NZ Dance Manuals will be available in the new year.</p> <p>Jane will continue to update manuals as information comes through.</p>	
MEETING CLOSED AT 3.30 PM		