

**MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING
HELD AT 1319 STATE HIGHWAY 2, NAPIER
28 FEBRUARY/1 MARCH 2015**

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| PRESENT | Margaret Grant (Chairperson) Jane Reason Bev Cooper MNZM, Leigh Hudson-Coe (Sunday), Bill Stratford, Joan Blackler (Treasurer), Ngaire Tucker (Secretary) | |
| APOLOGIES | Leigh Hudson-Coe (Saturday) | |
| ITEM 1 | MINUTES OF LAST MEETING | ACTION BY |
| | Moved Jane Reason /Bill Stratford that these be a correct record of the last meeting. CARRIED | |
| ITEM 2 | MATTERS ARISING FROM MINUTES | |
| | <p><u>Officials' Reimbursements</u> – a further letter is to be sent to the Board regarding this.</p> <p><u>Coaching Commission</u> – Bev has material from Hugo Chapouto's seminar. It was suggested that this be made available to attendees. Discussion followed on the best way to do this for attendees and those who did not attend; similarly for Cristina's Australian seminar.</p> <p><u>Dance Manual updates</u> – these are nearing completion. Clubs will be notified when they are ready.</p> <p><u>SRSTNZ</u> – Margaret approached Vilma Fanthorpe re adding a signatory to the account. This is still to be organised.</p> | <p>Bev/Leigh</p> <p>Bev</p> <p>Jane</p> |
| ITEM 3 | CORRESPONDENCE | |
| | Moved Ngaire Tucker/Bev Cooper that the Inwards correspondence is received and outwards correspondence is approved. CARRIED | |
| ITEM 4 | MATTERS ARISING FROM CORRESPONDENCE | |
| | <p><u>Secretary and Treasurer's contract and job descriptions</u> Samples have been received of the Board Secretary's and Treasurer's contracts and job descriptions. Joan/Bev/Jane to work further on these.</p> <p><u>World Team Manager's and Coach's Reports</u> Thanks and appreciation to Jane Reason and Kylie Shirley for their reports and constructive comments.</p> <p><u>Mt Wellington RSC regrading: Andrada Circa</u> The change from Elementary to Preliminary grade has been approved.</p> <p><u>Medal Test Sheets</u> Jane to send all relevant information to the Federation Secretary again with a request to upload to the web site.</p> <p><u>MSSC letter regarding Selections and Squads</u> Following discussion, a letter is to be sent in reply to their queries on the above topic.</p> | <p>Ngaire</p> <p>Jane</p> <p>Ngaire</p> |

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| | <p><u>Hugo Chapouto Seminar and Costs</u> No word back from Australia regarding this issue.</p> <p>A letter is to go to SRSTNZ thanking them for their contribution to this seminar.</p> | <p>Bev contact Australia</p> <p>Ngaire write to SRSTNZ</p> |
| ITEM 5 | FINANCIAL REPORT | |
| | <p>A refund was requested for two skaters who registered \$20 each for Hugo Seminar and then did not attend.</p> <p>A new batch of Artistic numbers is needed. Clubs are to be informed that duplicate sets of numbers can be ordered for \$10 by contacting the Artistic Treasurer.</p> <p>Worlds 2014 DVDs are still coming. Jane to follow up.</p> <p>Oceania Squad – travel expenses refunds are to be sent to the three Coaching Commission coaches who attended this squad in Palmerston North 21/22 February.</p> <p>Moved Joan Blackler/Jane Reason that the Financial Report be accepted. CARRIED</p> | <p>Joan</p> <p>Ngaire</p> <p>Jane</p> |
| | GENERAL BUSINESS | |
| ITEM 6 | 2015 Oceania Team Managers and Coaches | |
| | <p>Lisa Thomas was ratified as Assistant Coach for the Oceania Team.</p> <p>Bev Cooper/Bill Stratford. CARRIED</p> | |
| ITEM 7 | 2015 NZ Artistic Rules/Oceania HOA/CIPA Rules | |
| | <p>Oceania dates and requirements – discussion was held on possible changes to Oceania dates and relevant content for grades. Margaret, Jane and Bev to attend the Oceania Artistic meeting on our behalf.</p> <p>A Newsflash is to go out clarifying some wording in free skating requirements in the Oceania Heads of Agreement.</p> <p>The timing of selections and competitions for Oceans as it affects both New Zealand and Australia was discussed. This will depend on the results of decisions made at the Oceania Artistic meeting in April 2015.</p> <p>OCC meeting –This Committee has found, through reading the OCRS statutes, that New Zealand should have replaced the position left vacant by the resignation of Barbara Colville. A letter to be written to the Board recommending that Margaret Grant, as current Board member, be appointed to this position at this time. Reimbursement for attendance at the OCC meeting should be made available as per Policy 4.15.</p> | <p>Jane</p> <p>Ngaire to write to Board</p> |
| ITEM 8 | 2015 New Zealand Roller Sports Artistic Championships New Plymouth. | |
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| | <p>An Open Forum is to be held after the Artistic AGM where we will discuss ways in which we may be able to reduce the length of the NZ Championships and other subjects.</p> <p>Confirming Officials available – Michael Jacques, USA, is confirmed.</p> <p>From Nationals Organizing Committee Minutes from 7th Jan 2015 meeting:</p> <p>Training – various possibilities were discussed, including the use of the stadium during Officials’ breaks.</p> <p>Catering – a caterer is available to provide for Officials’ requirements. Discussion on the possibilities followed.</p> <p>Trophy List – an updated list has come through from the Trophy Steward showing the current status of all trophies. There are a number of events where trophies are not allocated although some of these grades have not been contested for some time. The Trophy Steward, Val Bedford, has suggested some trophies that could be reallocated to grades that are being contested currently. The Committee agreed that the donors of those trophies be approached to see if they are in agreement.</p> <p>Classic Ladies Figures (35) approach Karen Reader re reallocation to another event. It was suggested that it be allocated to be awarded to the Senior Ladies Figures runner-up to replace lost trophy.</p> <p>Mudford Trophies – could be reallocated to Open Dance Pairs, Preliminary Dance Pairs</p> <p>Hudson Trophy – Leigh to decide</p> <p>Bartlett Cup – suggest reallocation to Open Mini Precision</p> <p>Campionato Mondale Trophy – reallocate to Masters Precision</p> <p>Upper Hutt Shield – reallocate to Open Precision</p> | <p>Ngaire to contact Karen</p> <p>Ngaire to contact Mudford family</p> <p>Ngaire to write to Leigh</p> <p>Ngaire to contact Anna Bartlett</p> <p>Ngaire to contact Upper Hutt</p> |
| ITEM 9 | 2015 GSC/JSC Date & Venue | |
| | <p>A decision on dates for Graeme Sheppard Challenge/Joan Alexander Challenge will be made following Oceania 2015, where decisions will be made regarding the timing of future Oceania Championships.</p> | <p>Margaret</p> |
| ITEM 10 | 2015 International Coaches training Camps and Seminars. | |
| | <p>There was discussion on the ongoing issue of Hugo Chapouto’s extra expenses.</p> <p>In the future when coaches visit this Committee will require a full accounting of expenses to be incurred before payments are made.</p> <p>A planning meeting to work on the High Performance Plan is to be held with Artistic Committee and Coaching Commission. It was decided to meet in Wellington, potentially on 19 April..</p> | <p>Bev to continue working with Australia on Hugo’s expenses.</p> <p>Bev/Margaret to liaise</p> |
| ITEM 11 | 2016 International Judges Seminar to be held in NZ. | |
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| | <p>Leigh will run this to give feedback from the FIRS/CIPA Judges Conference that she is to attend. In conjunction with this, Kylie Shirley to be asked to provide feedback on the Cristina seminar she attended.</p> <p>A possible date is to be investigated in January 2016.</p> | Leigh |
| ITEM 12 | NZFRS Website/Artistic website. | |
| | <p>Artistic information on the NZFRS website is not up to date. The National Secretary is gradually catching up now that she is able to upload information. A request is to be sent to the Board requesting a breakdown of all the costs associated with the current website to date along with known future costs.</p> <p>Jane handed out quotes for a separate Artistic website.</p> <p>It was moved that the Artistic Committee develop a website suitable for Artistic skating and accept the quote from <i>lure creative design studio</i> as submitted – Bill Stratford/Jane Reason. CARRIED UNANIMOUSLY</p> | <p>Ngairé</p> <p>Jane</p> |
| ITEM 13 | Report from Coaching Commission | |
| | <p>A letter is to go to Bill Hancock thanking him for his work with coaches' exams in the past and encouraging him to continue in the future.</p> <p>Information and resources from Hugo Chapouto's and Cristina's seminars to be put onto the Federation website.</p> <p>Efforts to reconcile the SRSTNZ and Coaching Commission records of coaching exams passed will be continued.</p> <p>There has been a two month break and now it is time to start working again, especially with the 5 Year Plan. A meeting is being organised to do this in conjunction with the Artistic Committee.</p> <p>Several people attended Cristina's seminar and felt it was very worthwhile. Kylie Shirley is organising the distribution of information from this.</p> <p>Oceania Squad was attended by four Coaching Commission coaches and was very successful. Two senior skaters, Bonny Anderson and Macarena Carrascosa, are using their university education and qualifications to pass on worthwhile information to our skaters and have set up a blog for the whole sport to access.</p> <p>It was moved that this report be accepted. Bev Cooper/Leigh Hudson. CARRIED</p> | <p>Bev</p> <p>Bev</p> |
| ITEM 14 | High Performance Plan/Strategic Plan/ 5-10 yr. Development Plan | |
| | <p>Bev will begin working on an Artistic High Performance Plan to be developed using SportNZ's plan as a guide. (See Item 10)</p> | Bev |
| ITEM 15 | Medal Tests | |
| | <p>Bill Stratford presented a paper relating medal test qualifications and International Selection, particularly the Oceania competition grades. Some of the medal test requirements are no longer in line with the competition requirements.</p> | |

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| | <p>Medal test requirements for entry to Oceania competition have been reviewed and will be publicised shortly.</p> <p>A review of the medal test schedule is to take place this year.</p> | Jane/Leigh/Bev |
| ITEM 16 | Bill Spooner Trophy | |
| | <p>It was moved that Bill Spooner and the Artistic Committee will fund, at the request of Bill Spooner, a trophy for club development, to be presented annually to the Club with the greatest annual percentage increase in all classes of Federation Artistic skating membership, including the Class 3 Recreational skaters. Jane Reason/Bev Cooper CARRIED</p> | Jane to add to Newsflash |
| ITEM 17 | Ratify Judges Commissions | |
| | There were no Judges Commissions to ratify at this meeting. | |
| ITEM 20 | Health and Safety Discussion | |
| | Carried over to next meeting due to the unavailability of the speaker. | |
| ITEM 21 | Discussion Paper – Bev’s funding of Officials attending NZ Roller Sports Championships Artistic 2015 | |
| | <p>In response to the Board’s request for specifics in relation to this request, Bev has compiled some suggestions. Leigh will add statistics relating to officials attending Nationals and the work on this will continue.</p> | Bev/Leigh |
| ITEM 22 | 2017 Worlds – scheduled for July 2017 | |
| | World Artistic Championships 2017 will be held as part of the World Roller Games in Barcelona, Spain in July 2017. | |
| ITEM 23 | Seminar for Coaches | |
| | Coaching Commission coaches have stated that holding a Coaches seminar prior to NZ Roller Sports Artistic Championships is not feasible this year due to time restraints. | Leigh |
| ITEM 24 | World Team Uniform | |
| | <p>It was noted in the World Team Manager’s report that the polo shirts are too hot and heavy and a change is needed. A sample has been received and shown to the Committee. Margaret to follow up and research styles and prices.</p> | Margaret |
| MEETING CLOSED AT 3.45 PM SUNDAY 1 MARCH 2015 | | |