

MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING HELD AT 1319 STATE HIGHWAY 2, NAPIER 13/14 JUNE 2015		
PRESENT	Margaret Grant (Chairperson) Jane Reason Bev Cooper MNZM, Leigh Hudson-Coe (Sunday), Bill Stratford, Joan Blackler (Treasurer), Ngaire Tucker (Secretary)	
APOLOGIES	Leigh Hudson-Coe (Saturday)	
MEMORIAL	The meeting opened with a minute's silence in memory of Steve Bowman, Australia.	
ITEM 1	MINUTES OF LAST MEETING	ACTION BY
	Moved Jane Reason /Bev Cooper that these be a correct record of the last meeting. CARRIED	
ITEM 2	MATTERS ARISING FROM MINUTES	
	There were no matters arising.	
ITEM 3	CORRESPONDENCE	
	Moved Ngaire Tucker/Bev Cooper that the inwards correspondence is received and outwards correspondence is approved. CARRIED	
ITEM 4	MATTERS ARISING FROM CORRESPONDENCE	ACTION BY
	A third letter to go to Upper Hutt re payment for Coaching Accreditations.	Ngaire
	Mt Wellington – a decision was made on application for dispensation for Joshua and Rebecca Wood. It was decided to allow these skaters to skate Preliminary Grade at the 2015 NZ Championships.	Ngaire
	Discussion on letter re replacement of skaters who pull out of international teams – letter to go to Upper Hutt Club and Laura McKenzie thanking her for her query and assuring her that there has been thorough discussion on this matter. It was felt that, in this instance, the official withdrawal of a skater occurred too close to the competition for another skater to be included, due to many logistical issues.	Ngaire
ITEM 5	FINANCIAL REPORT	
	Moved Joan Blackler/Jane Reason that the Financial Report be accepted. CARRIED	
5.1	Discussion on medal test procedures and records. Several possible improvements to the current system were evaluated and the chosen options will be implemented for future NZ team nominations.	
5.2	Medal Test CDs were discussed. General feeling was that the competition dance CDs are adequate for the purpose, provided clubs keep past years' CDs, but is possible to prepare one for medal tests if they should be required.	
5.3	The issue of excess costs relating to Hugo's seminar was raised. Discussion with Australia is continuing as to New Zealand's share of these.	Jane and Bev

GENERAL BUSINESS		
ITEM 6	Oceania Heads of Agreement/CIPA Rules	
	Discussion is continuing between Australia and New Zealand regarding the schedule for Cadet and Youth Solo Dance grades.	
ITEM 7	2015/16 Artistic Rules	ACTION BY
	The rules and schedule for the 2015/16 skating year were discussed at length.	Jane/Bev
ITEM 8	2015 Nationals and AGM	
8.1	AGM notices have gone out to clubs and several delegates' names have already been sent to the Secretary. Nominations for Committee members have come in.	Ngaire
8.2	Open Forum – discussion on how to run this and what should be discussed. Anybody can contribute, all ideas can be presented, decisions need not be made. A notice to be sent out reading:  <i>PLEASE NOTE THAT THE ARTISTIC COMMITTEE WILL BE HOLDING AN OPEN FORUM FOLLOWING THE AGM. Everyone is invited to attend and contribute ideas. Please forward topics for discussion to <a href="mailto:Artistic.secretary@gmail.com">Artistic.secretary@gmail.com</a> by 7 July 2015. Topics may also be accepted from the floor, if time permits.</i>	Ngaire
8.3	Coaches – reminder that coaches must wear their official silver cards in order to be allowed into the marshalling area. Notice to go out to clubs to remind coaches. It will cost \$5 for replacement cards. Coaches waiting for official results from test papers will be catered for within the system.	Ngaire/Jane
8.4	Leigh is working on the judges roster.	Leigh
ITEM 9	2015 Graeme Sheppard Challenge/Joan Alexander Challenge	
	Due to changes in Oceania dates in 2016, it was decided not to hold these events this year. Provisional dates for 2016 to be checked.	Margaret
ITEM 10	2015 International Coaches Training Camps and Seminars	
	Following the World Champs a suggestion has been made for a coach to visit, (Maricarmen Sanijan, from Argentina). The Committee supports the concept as long as agreement can be reached on structure, dates and costs.	Joan/Bev
ITEM 11	2015 World Team and Management	
	Nomination forms need to go out to Clubs.	Ngaire/Jane
ITEM 12	Artistic Coaches and Judges Seminar 2015	
	Preparations are complete. A good number of attendees is expected.	Leigh
ITEM 13	Job Descriptions – Artistic Secretary and Treasurer	
	Joan tabled several samples of Treasurer's job descriptions. Development is continuing on both the Secretary's and Treasurer's Job Descriptions.	Ngaire/Joan/Bev

ITEM 14	NZFRS Web site/Artistic Web site	
	<p>Jane reported on the progress to date. Information is still needed, e.g. introduction, officials' information, description of disciplines, photos, international team information, daily results from Nationals.</p> <p>An Artistic Events Calendar is needed for uploading.</p> <p>Bev raised the issue of privacy in relation to information used on the web site. This is something to be kept in mind.</p>	<p>All committee send information to Jane. Ngaire to send reminder</p> <p>Ngaire/Bev</p>
ITEM 15	Coaching Commission Report	
	<p>Work is continuing on the Coach Accreditation process. It was moved that NZFRS Artistic Roller Sports Committee Policy 12 Artistic Coaching Accreditation be adopted as an Artistic Policy by this committee. Moved Margaret Grant/Secunderd Bill Stratford - PASSED UNANIMOUSLY</p>	<p>Jane - Newsflash</p>
ITEM 16	High Performance Plan/Strategic Plan/5-10 Year Development Plan	
	<p>Bev reported on the progress of this document at this point in time.</p> <p>Moved: That the five and 10 year plan as presented to this meeting, following the meeting in Wellington of interested persons, be accepted in principle by the Artistic Committee.</p> <p>Margaret Grant/Leigh Hudson-Coe CARRIED UNANIMOUSLY</p>	<p>Ngaire – letter of thanks to those involved</p> <p>Leigh</p>
ITEM 17	Artistic Policy 10 Scholarship	
	<p>Application from Michelle Crosby was discussed and approved on receipt of her report.</p>	<p>Ngaire</p>
ITEM 18	Judges	
	<p>Discussion re upgrading requirements.</p> <p>Raewyn Hailes sanctioned to judge pupils of I. Coleman and S. Hailes in events for which they do not coach the pupil.</p>	
MEETING CLOSED AT 3.45 pm Sunday 14 June 2015		

Commented [NT1]: