

**MINUTES OF THE MEETING OF THE NZFRS ARTISTIC COMMITTEE
HELD ON 29-30 AUGUST
AT 1319 STATE HIGHWAY 2, WHIRINAKI, HAWKES BAY**

PRESENT	Margaret Grant (Chairperson) Jane Reason Bev Cooper MNZM, Leigh Hudson-Coe, Bill Stratford, Joan Blackler (Treasurer), Ngaire Tucker (Secretary)	
APOLOGIES	Nil	
ITEM 1	MINUTES OF LAST MEETING	
	Minutes of the previous meeting were read and confirmed Moved Bill Stratford/seconded Bev Cooper, that these be a correct record of the last meeting. CARRIED	
ITEM 2	MATTERS ARISING FROM MINUTES	ACTION BY
	<p>Job Descriptions for Secretary and Treasurer are progressing</p> <p>Judges/Coaches Seminar held in Auckland was well attended (33 people were present) and very successful.</p> <p>Nationals 2015 Debrief</p> <ul style="list-style-type: none"> • 2016 Dates (11- 16 July, New Plymouth) confirmed • Roger Boulcott sent a report as Chief Announcer and this was tabled • Issues from this year's Nationals can be dealt with for 2016 – remedies are available • Floor plan was excellent - well thought out and functional • Opening Ceremony needs to be better organised and suggestions for improvements were made • Closing Ceremony - social needs a larger venue for 2016, suggestions made for improvements to the formal section, including presentations • Final version of the programme needs to be available for Team Managers to check well before their meeting at the beginning of Nationals 	
ITEM 3	CORRESPONDENCE	
	Moved Bev Cooper/seconded Leigh Hudson-Coe that the Inwards Correspondence is received and Outwards Correspondence is approved. CARRIED	
ITEM 4	MATTERS ARISING FROM CORRESPONDENCE	
	<p>Request from Hannah Smith to remain in Junior Solo Dance and Figures was approved until the end of Nationals 2016.</p> <p>Query re Preliminary Free and Solo Dance – these changes were made following numerous requests from clubs to reduce the time of Nationals and this was an area where requirements and ages were similar enough for the grades to be combined. This decision was reinforced by a specific request made at the Open Forum held at Nationals. The Committee reviewed the grades and decided that there was a distinct overlap between Elementary and Preliminary and was the most logical area to adapt. This was also covered in the August Newsflash and a separate document issued as a guide</p> <p>Query re Elementary CSD Latin Rhythm. Note to go out reminding coaches that rhythms in the schedules are examples and coaches need to ensure that their chosen rhythm is age appropriate. Solo Dance Manual, page 18, has information about Latin Rhythms.</p> <p>Query received regarding Juvenile Free Pairs being missed from the Schedule. This will be reinserted, as it should still be there.</p> <p>Letter to the Board re FIRS-ATC (CIPA) delegate - this is a FIRS meeting and therefore, under the Board's Policy 14.15, it is the Board's responsibility to send a delegate.</p>	<p>Ngaire</p> <p>Ngaire</p> <p>Jane</p> <p>Jane</p> <p>Ngaire</p>

ITEM 5	FINANCIAL REPORT	
	<p>It was moved that the Treasurer be given authority to break a term deposit and transfer the amount of \$6,000 to the General Fund. (Moved Bill Stratford/seconded Bev Cooper) CARRIED</p> <p>A query has been received re No 1 Solo Dance Test for a skater who has passed No 2 Solo Dance. The Treasurer can find no record of this and it was decided that the skater be required to complete No 1 Solo Dance to qualify the No 2 Solo Dance <u>before</u> taking the No 3 Solo Dance Test.</p> <p>Moved Bev Cooper/seconded Leigh Hudson-Coe, that the Financial Report be accepted. CARRIED</p>	Ngaire
	GENERAL BUSINESS	
ITEM 6	2016 New Zealand Roller Sports Artistic Championships New Plymouth 2016 GSC/JAC Date and Venue.	
	<p>Nationals confirmed 11-16 July 2016, New Plymouth</p> <p>Graeme Sheppard Challenge/Joan Alexander Challenge, 4-6 June, Wanganui</p> <p>There was discussion on the structure of GSC in the future. The feeling of the Committee is to maintain the current structure and to design the programme for best possible fit to save time.</p>	
ITEM 7	2016 Oceania Competition. To confirm dates	
	<p>Oceania 2016 (to be confirmed) 1-5 September</p> <ul style="list-style-type: none"> • Option 1 - Jubilee Stadium, Wanganui • Option 2– Arena 3, Palmerston North • Option 3 - TSB Stadium, New Plymouth 	
ITEM 8	2016/2017 Artistic Schedule (Dances proposed)	
	<p>Bev tabled her proposal for planning future schedules. Lengthy discussion favoured the principle of preparing well ahead and having the Schedule ready for publication on time. The Coaching Commission will be asked for their input. Suggested that there be a combined Artistic Committee/Coaching Commission meeting to do this. The first meeting is planned to be held 11/12 June 2016, Saturday 11 June being Artistic and 12 June being combined Artistic Committee and Coaching Commission.</p> <p>After a long and constructive discussion the Committee decided that publishing the Schedule more than a year ahead would restrict the ability to change in the event of new grades and/or dances being introduced, although provisional planning can be done further ahead.</p>	
ITEM 9	Maricarmen Sanjuan Argentina. 5/6/7 October 2015 Upper Hutt	
	<p>Information has gone out to Clubs and registrations are due on 25 September 2015. Still to be finalised:</p> <ul style="list-style-type: none"> • AKL-WGN and return flights need to be booked • Accommodation • Transport in Wellington • Meals • Letter needed to NZSRST requesting a donation of \$500 towards costs. • Letter to the Board requesting funding assistance, including a copy of the flyer sent to clubs and the draft budget. The amount to cover the whole cost, less actual coaching costs (which will be covered by the skaters' and 	<p>Bev/Coaching Commission</p> <p>Ngaire</p>

	coaches' registrations). Any excess to be kept aside for future seminars.	
ITEM 10	NZFRS Website/Artistic website.	
	<p>This was viewed and approved to go live within the next week. The URL is to be forwarded to everyone along with any instructions required.</p> <p>Jane, Bev and Leigh will have access in order to upload information for their specialised areas.</p> <p>It was moved that Bev approach Anna Carwell-Cooke to ask if she would take on the responsibility of uploading information for the Coaching Commission and Ngaire be approved to do so for the Artistic Committee. (Bill Stratford/Leigh Hudson-Coe) CARRIED</p>	Jane
ITEM 11	Health and Safety Discussion	
	<p>Health and Safety plans are needed for competitions and clubs that run public sessions.</p> <p>Each competition needs to have separate policies, accident registers and notes of floor issues.</p> <p>Bill to set up forms to be sent to clubs.</p> <p>This needs to be a regular agenda item for Artistic meetings.</p>	Bill
ITEM 12	Coaching Commission	
	<p>Bev tabled the report from the Administrator, reporting on Commission activities.</p> <p>5-10 Year Plan - Artistic Committee and Board plans need to be complementary. The Committee discussed how to develop the Plan from this point. It was decided that Margaret will take it to the Board meeting and present as part of the Artistic business. Parts of the Plan need to be developed by those with the expertise and experience to do so and with regular reports to the Artistic Committee and Board.</p> <p>International team selection policy - in view of the Coaching Accreditation Policy statement that coaches of international teams should have Level 2 Accreditation, Artistic Policy 9 needs to reflect this.</p> <p>Request for Commission to bring Skate Camp to New Zealand in January. Permission granted.</p> <p>Recommendation that Artistic Committee consider funding a coach to attend the Italian seminars. Financially, this year is already committed, but there is a possibility of funding in future years.</p> <p>Consider selection of all teams at National Championships. It was pointed out that there is unlikely to be enough time between Nationals and international events for team organisation, unless, for instance, Worlds is being held in November.</p> <p>Suggested that the Artistic Committee consider a framework for Judging qualifications similar to the Coaching Accreditation. Leigh responded from the Officials' standpoint and recognised that Judges' Schools need to be reintroduced.</p> <p>A Mentor's sheet is being prepared. A list of Coaching Commission Mentors was tabled:</p>	

	<p>Figures: Kylie Shirley, Imelda Coleman, Raewyn Hailes, Nicola Bright Freeskating: Jacqui Innes, Anna Carwell-Cooke, Imelda Coleman Dance: Rachael Parkinson-Turner, Sarah-Jane Jones, Beverley Cooper Precision: Kylie Shirley, Leanne Raffles</p> <p>Moved Bev Cooper/Seconded Jane Reason, that these Mentors be approved. CARRIED</p> <p>Ratifications of Coaches</p> <p>Basic Level</p> <table> <tr> <td>Misuko Nam</td> <td>Nelson</td> </tr> <tr> <td>Mercedes Carrascosa</td> <td>Mt Wellington</td> </tr> <tr> <td>Hannah Calderon</td> <td>Mt Wellington</td> </tr> <tr> <td>Sarah Hailes</td> <td>New Plymouth</td> </tr> </table> <p>Level 1 Figures</p> <table> <tr> <td>Andrew Rae</td> <td>Waitakere</td> </tr> <tr> <td>Leanne Raffles</td> <td>Waitakere</td> </tr> <tr> <td>Sarah Hailes</td> <td>New Plymouth</td> </tr> <tr> <td>Sarah Mays</td> <td>Waitakere</td> </tr> </table> <p>Level 1 Freeskating</p> <table> <tr> <td>Andrew Rae</td> <td>Waitakere</td> </tr> <tr> <td>Leanne Raffles</td> <td>Waitakere</td> </tr> </table> <p>Level 1 Dance</p> <table> <tr> <td>Sarah Mays</td> <td>Waitakere</td> </tr> </table> <p>High Performance Plan needs restructuring. Bev proposes the Coaching Commission and the Artistic Committee both work on this and it should include development of Officials. Some help might be available from SportNZ.</p>	Misuko Nam	Nelson	Mercedes Carrascosa	Mt Wellington	Hannah Calderon	Mt Wellington	Sarah Hailes	New Plymouth	Andrew Rae	Waitakere	Leanne Raffles	Waitakere	Sarah Hailes	New Plymouth	Sarah Mays	Waitakere	Andrew Rae	Waitakere	Leanne Raffles	Waitakere	Sarah Mays	Waitakere	
Misuko Nam	Nelson																							
Mercedes Carrascosa	Mt Wellington																							
Hannah Calderon	Mt Wellington																							
Sarah Hailes	New Plymouth																							
Andrew Rae	Waitakere																							
Leanne Raffles	Waitakere																							
Sarah Hailes	New Plymouth																							
Sarah Mays	Waitakere																							
Andrew Rae	Waitakere																							
Leanne Raffles	Waitakere																							
Sarah Mays	Waitakere																							
ITEM 13	Officials																							
	<p>Leigh put forward Mike Ruki's name to be ratified as an official calculator, both manual and computer. Moved Leigh Hudson-Coe/seconded Margaret Grant. CARRIED</p> <p>A dance was tabled created by Jack Fanthorpe for possible inclusion in our schedule. It was decided that the dance coaches from the Coaching Commission would trial it and advise the Committee.</p> <p>Discussion on Judges Schools - Central Area might be able to hold some at their Leagues. Other Areas need to work on possibilities.</p>																							
ITEM 14	Dance CDs 2015/2016																							
	<p>The new schedule CDs need to be made up. Bill Hancock to be asked to prepare these.</p> <p>Discussion on Adams Polka music. To be aligned with Australia and skated to 100 Polka. To be changed in all manuals.</p>	<p>Margaret</p> <p>Jane</p>																						
ITEM 15	Open Forum Questions and Feedback																							
	<p>Questions about the Schedule have been answered and plans made for the future.</p>																							

	Document to go out to Clubs with summary of points made and progress to date. The Open Forum was a valuable addition to the Nationals week.	
ITEM 16	2016 Meeting Dates	
	<p>20-21 February</p> <p>3-5 June Graeme Sheppard Challenge and Joan Alexander Challenge</p> <p>11-12 June (Artistic and Coaching Commission combined)</p> <p><i>11-16 July Artistic Nationals</i></p> <p>30-31 July</p> <p><i>1-5, 23-30 September (Oceania and Worlds)</i></p> <p>12-13 November</p>	
MEETING CLOSED at 3.00 pm		