

**MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING  
HELD AT 1319 STATE HIGHWAY 2, WHIRINAKI ON 13/14 FEBRUARY 2016**

<b>PRESENT</b>	Margaret Grant (Chairperson) Beverley Cooper MNZM, Leigh Hudson-Coe, Jane Reason, Bill Stratford, Joan Blackler (Treasurer),	
<b>APOLOGIES</b>	Ngaire Tucker (Secretary)	
<b>ITEM 1</b>	<b>MINUTES OF LAST MEETING</b>	<b>ACTION BY</b>
	Moved Margaret Grant /Bill Stratford that these be a correct record of the last meeting. CARRIED	
<b>ITEM 2</b>	<b>MATTERS ARISING FROM MINUTES</b>	
	<ul style="list-style-type: none"> <li>• Schedule – National Schedule 1 August – 31 July each year. International grades are subject to change as per Oceania Heads of Agreement and World Championships requirements. Separate schedules to be released for Oceania’s and Worlds each year in the hope of making all the requirements easier to access.</li> <li>• Artistic rules still have yet to be ratified. Jane to write a letter to the Board enquiring as to their progress and requesting a response to the delay in ratifying these.</li> <li>• Letter to Rollerland RSC regarding medal test pass for Tegan Gwyther. Jane to follow up with Rollerland regarding this.</li> </ul>	<p>Jane</p> <p>Jane</p> <p>Jane</p>
<b>ITEM 3</b>	<b>CORRESPONDENCE</b>	
	It was moved (Bill Stratford ), seconded (Beverley Cooper) that the Correspondence be accepted.	
<b>ITEM 4</b>	<b>MATTERS ARISING FROM CORRESPONDENCE</b>	
	<p>Email 5/12/15 from Vilma Fanthorpe on behalf of SRSTNZ – the original request was for \$1000 for Hugo seminars and \$1000 for the Christina seminar that didn’t happen in New Zealand. \$500 of this was used to send a HPCC coach to the Christina seminar in Australia in January 2015 and the other \$500 will now be put towards the Maricarmen seminar as per request from Artistic Committee</p> <p>Request from Tara Westwood for her to be able to skate in the Masters Precision team. Committee agreed to this request. Jane to notify Tara with a copy to MSSC</p> <p>Kylie Shirley regarding sanctions for Australian Nationals. Jane to reply that when a letter is received through the club as per policy 11, this request would have our support</p> <p>Hastings RSC – re sanction for Nina Coe to attend Australian Nationals. Approved. Jane to write to Board requesting sanction.</p> <p>Hamilton RSC – Requesting re-instatement of Level one coaching accreditation in Figures and Dance for Yvonne Lambert-Smith. Jane to reply that this is approved subject to her utilisation of Bev Cooper as her mentor coach.</p> <p>Letter from Mary-Anne Thomson forwarded through UHRSC regarding re-introduction of Preliminary grade. Decision of this Committee is unchanged. Our</p>	<p>Jane</p> <p>Jane</p> <p>Jane</p> <p>Jane</p> <p>Jane</p>

	position is as previously communicated. Decisions on the 2016/17 schedule will be made following a meeting with the HPCC in June. Should clubs wish to submit a formal proposal it can be considered at that time.	
<b>ITEM 5</b>	<b>FINANCIAL REPORT</b>	
	<p>Joan Blackler presented the Income/Expenditure report for December 15/January 16.</p> <p>International commissions have been renewed by the Artistic Committee. The usual subsidy would apply and officials will be asked to pay the remaining balance of \$20 per person. Moved Bill Stratford/Beverley Cooper and CARRIED.</p> <p>Discussion on meeting costs for meeting with HPCC 18/19 June. Decision to be held in Napier as this was the more cost effective venue. Margaret to book the venue. Bev to check and confirm dates with HPCC coaches and Joan to book air travel.</p> <p>Moved (Beverley Cooper) /Seconded (Margaret Grant) that the Treasurer's Report be approved. CARRIED</p>	<p>Joan</p> <p>Margaret/ Bev/ Joan</p>
	<b>GENERAL BUSINESS</b>	
<b>ITEM 6</b>	<b>NEW ZEALAND ARTISTIC CHAMPIONSHIPS</b>	
	<p>Meal breaks requested to be 1 hour 30 minutes to allow time to feed officials off site</p> <p>Bev to talk to HPCC re format of the programme and the lay out of training.</p> <p>Leigh to look into meals for the officials</p>	<p>Bev</p> <p>Leigh</p>
<b>ITEM 7</b>	<b>2016 TEAM MANAGEMENT AND TEAM NOMINATIONS</b>	
	<p>Application forms for Team Management for Oceania Championships and World Championships to be sent out shortly. Closing date 19 March 2016.</p> <p>Oceania Championships – all expenses are covered for Management and Coaches.</p> <p>World Championships – Travel expenses and accommodation for one manager and one coach to be covered.</p> <p>Addition to the Team nomination form;</p> <p>- Team member is liable for any costs incurred on their behalf after the team is ratified</p> <p>Team nominations to close 21 May 2016</p>	Jane
<b>ITEM 8</b>	<b>GRAEME SHEPPARD CHALLENGE/JOAN ALEXANDER CHALLENGE</b>	
	<p>4-6 June 2016 in Wanganui</p> <p>Selection event for the 2016 Oceania and World Teams</p>	

	<p>Schedule to include open CSD and Quartets. All other events as per past year.</p> <p>Entry fees: GSC events - \$50 for first event \$20 per event for subsequent events</p> <p>Juvenile events \$30 First event \$10 each subsequent event</p> <p>Quartets/Mini Precision/Precision/Show - \$20 per skater</p> <p>Closing date 29 April</p> <p>Leigh sourcing officials</p>	Jane  Jane
<b>ITEM 9</b>	<b>OCEANIA CHAMPIONSHIPS 2016</b>	
	<p>Margaret Grant – Championship Manager</p> <p>Board should be organising to send out notification and invitation to this event</p> <p>Leigh to organise NZ officials for the event</p>	Leigh
<b>ITEM 10</b>	<b>ARTISTIC WEBSITE</b>	
	<p>Needs to be constantly monitored and updated</p> <p>Website address to be added to our letterhead</p>	Jane/Leigh/HPCC
<b>ITEM 11</b>	<b>SKATERS REPRESENTATIVE ON ARTISTIC COMMITTEE</b>	
	<p>One nomination received from MSSC for Annelise De Cleene. We thank her for her interest and look forward to working with her</p> <p>We welcome Annelise to the Committee. First meeting 18/19 June.</p> <p>Jane to notify club and Annelise</p>	Jane
<b>ITEM 12</b>	<b>FUNDING OF OFFICIALS</b>	
	<p>The expenses of obtaining officials to run our New Zealand Roller Sports Artistic Championships should be factored into the budget for this event. At present the Artistic Committee is wholly funding this yet doesn't receive any income from entry fees or funding from this event to do that. Jane to write to the Board with figures as supplied by Joan requesting that these expenses be added to the overall budget for this competition</p>	Jane/Joan
<b>ITEM 13</b>	<b>COACHING COMMISSION REPORT</b>	
	<p>Ratification of Coach</p> <p>Level 1 Dance and Precision – Rachel Melrose (Beverley Cooper/Bill Stratford) CARRIED</p> <p>Card making equipment to be sourced from National office to make cards to be issued to all coaches. Margaret to approach Board Secretary for approval to use this machine. Bill will organise to make these.</p>	Bev  Margaret/Bill

	<p>Code of ethics – in process of obtaining signed copies for all coaches</p> <p>Clubs have been asked to check details of all coaches and their accreditations</p> <p>HPCC coaches have had a skype meeting.</p> <p>The resignation of Sarah-Jane Jones as HPCC assistant Dance coach has been accepted with regret.</p> <p>No plan to replace this position at this stage</p> <p>Coaches now have a Facebook group. This has been notified to clubs and coaches by HPCC</p> <p>Drop box on Google drive that coaches can use</p> <p>Working on a feedback paper for GSC and Team Management/Coach selection</p> <p>Squads – there has been some forward thinking on squads for the coming year and beyond</p> <p>HPCC coaches are willing to travel to help clubs – flyer to be sent to clubs regarding this</p> <p>Level 2 accreditation process being worked on</p> <p>Policy 12 – update programme needs to begin. Form to be completed and the first update will be from 1 August 2016 – 31 July 2017 and subsequently yearly after that</p> <p>High Performance Plan – Bev is involving the specialist coaches in the update and review of the High Performance Plan. Bev has also contacted Sport NZ for assistance and has had some feedback on this. Bev continues to progress with this task</p> <p>Query from a coach regarding level 2 coach accreditation on behalf of having has skaters at international level. Bev to direct her to Coaching Policy 12 for requirements for level 2 accreditation</p>	<p>Bev</p> <p>Bev</p> <p>Bev</p>
<b>ITEM 14</b>	<b>OFFICIALS BUSINESS</b>	
	<p>From FIRS;</p> <ul style="list-style-type: none"> <li>- Over 65 years can only Referee at these events</li> <li>- Judges wishing to sit international commissions have to have 2 x FIRS Artistic Technical Committee members to supervise</li> <li>- Panel approval prior to International B competitions which includes Oceania's.</li> </ul> <p>Lynn Cole and Susan Brooks from Australia confirmed to judge at NZ Championships</p> <p>Resignations – Joan Alexander (Judge) and Philipa Steiner (Announcer)</p> <p>Sabbatical approved for Karen Reader</p> <p>Yvonne Lambert-Smith – Committee agreed to reinstate her commissions at Class 4</p> <p>“AND” Foxtrot to be dedicated to the memory of Jim Taylor the first time it is used at NZ Championships this year</p>	

<b>ITEM 15</b>	<b>FUNDING</b>	
	Margaret and Joan to look at applications for funding	Margaret/Joan
<b>ITEM 16</b>	<b>MEETING TIMES</b>	
	Try one day meetings. Fly in Friday or Saturday night and back the following evening	
<b>ITEM 17</b>	<b>INTERNATIONAL COACHES</b>	
	Bev to continue to follow up International coaches coming to NZ with the HPCC. Applications would be considered favourably.	Bev
	<b>MEETING CLOSED at 3.30 pm</b>	