

## MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING

**3 McNaughton Place Napier, on 11<sup>th</sup> and 12<sup>th</sup> March 2017**

<b>PRESENT</b>	Margaret Grant (Chairperson) Beverley Cooper MNZM, Jane Reason, Bill Stratford, Annelise De Cleene, Rachael Parkinson-Turner (Sunday 12 <sup>th</sup> ), (HPCC) , Joan Blackler (Treasurer), Yvonne Lambert-Smith (Secretary)	
<b>APOLOGIES</b>	Leigh Hudson-Coe, Sunday 12 <sup>th</sup> March 2017	
<b>ITEM 1</b>	<b>WELCOME</b>	
<b>ITEM 2</b>	<b>MINUTES OF LAST MEETING</b>	<b>ACTION/ED BY</b>
	Moved Beverley Cooper/Margaret Grant that these be a correct record of the last meeting. CARRIED	
<b>ITEM 3</b>	<b>MATTERS ARISING FROM MINUTES</b>	
	<ul style="list-style-type: none"> <li>• Item 17, New Zealand Dance Manuals. Committee to write to Pam Peters to thank and accept her verbal offer to help with the updating of Freeskating and Precision manuals, liaising with Jane Reason and Leigh Hudson-Coe.</li> <li>• Item 9, 2017 New Zealand Roller Sports Artistic Championships. International and New Zealand Judges to be invited to judge at these championships.</li> <li>• Item 26, New Figure Proposal. HPCC to submit their comments and thoughts regarding the figure proposal.</li> </ul>	<p>Yvonne</p> <p>Leigh</p> <p>HPCC/Kylie</p>
<b>ITEM 4</b>	<b>CORRESPONDENCE</b>	
	Moved (Bill Stratford), seconded (Jane Reason) that inward Correspondence be accepted and outward confirmed.	
<b>ITEM 5</b>	<b>MATTERS ARISING FROM CORRESPONDENCE</b>	
	<ul style="list-style-type: none"> <li>• Board Response -they are offering the 2012 Dias to other sporting federations in New Zealand.</li> <li>• Fundraising by nominating team skaters – Art Newsflash Clubs need to remind skaters that any fundraising by them/club organised prior to their selection in the team MUST NOT give them impression that they have already been selected to represent NZ for that event. A recent spate of fundraising on Facebook was NOT clear on this subject and gave the impression that some of these skaters had already been selected for the Oceania or World team.</li> <li>• Nomination forms for Worlds to be sent out to all clubs, closing date 25<sup>th</sup> March 2017.</li> <li>• Moved (Beverley Cooper), seconded (Jane Reason) that dispensation is granted for Amy Wilson, Rotorua RSC to stay in Novice grade for 2017.</li> </ul>	<p>Jane/Yvonne</p> <p>Yvonne</p> <p>Yvonne</p>

	<ul style="list-style-type: none"> <li>Board upgrading Officials List – Leigh to send officials database and HPCC to send coaches database to Leanne to help facilitate updating the officials and members database with the Board.</li> </ul>	Leigh/HPCC
<b>ITEM 6</b>	<b>FINANCIAL REPORT</b>	
	Joan Blackler presented the Income/Expenditure report for up to March 2017. Moved (Beverley Cooper) /Seconded (Bill Stratford) that the Treasurer's Report be approved. CARRIED	Joan
<b>ITEM 7</b>	<b>MATTERS ARISING FROM FINANCIAL REPORT</b>	
	<ul style="list-style-type: none"> <li>Donation to the Rotorua Club as discussed for catering the Judges and Coaches Seminar held in March. This combined with the use of the floor is to cover the extra baking the club had done for fundraising. Letter to be included with this cheque explaining the situation. Moved (Margaret Grant) /Seconded (Bill Stratford).</li> <li>Purchasing of proficiency medals medallions on hold. A display of these to set up at 2017 NZ Championships.</li> </ul>	Yvonne/Joan  Joan
	<b>GENERAL BUSINESS</b>	
<b>ITEM 8</b>	<b>HEALTH AND SAFETY</b>	
	<ul style="list-style-type: none"> <li>No incidents to be reported during this period</li> </ul>	
<b>ITEM 9</b>	<b>IT EQUIPMENT REQUEST FOR ART COMMITTEE</b>	
	<ul style="list-style-type: none"> <li>Discussion on IT equipment for Art Committee.</li> <li>List as discussed to be sent to the Board as requested.</li> </ul> <p>Secretary Laptop External Hard Drive Printer</p> <p>Treasurer External Hard Drive</p> <p>HPCC External Hard Drive</p> <p>Officials Convenor External Hard Drive Printer</p> <p>Art Committee i-cloud account</p>	Margaret/Yvonne
<b>ITEM 10</b>	<b>2017 NEW ZEALAND ROLLER SPORTS ARTISTIC CHAMPIONSHIPS</b>	
	<ul style="list-style-type: none"> <li>General discussion on Leanne's new forms. Suggestion that one form for all disciplines.</li> <li>Programme development for the 2017 event</li> <li>Reporting of Organising Committee progress</li> </ul>	Margaret  Jane Yvonne

<b>ITEM 11</b>	<b>2017 OCEANIA CHAMPIONSHIPS</b>	
	<ul style="list-style-type: none"> <li>Two coach nominations have been received</li> </ul>	
<b>ITEM 12</b>	<b>2017 WORLD CHAMPIONSHIPS</b>	
	<ul style="list-style-type: none"> <li>One coach nomination has been received</li> <li>Tony Alexander invited to judge in lieu of an Australian judge.</li> </ul>	
<b>ITEM 13</b>	<b>INCLUSIVE SKATING</b>	
	<ul style="list-style-type: none"> <li>General discussion on Sonja Reid's communication. Margaret to talk to the family of our disabled skater regarding their needs. Margaret to talk with Sonja regarding having the Representative from Halberg Disability Sport observe skating at the Area level.</li> </ul>	Margaret
<b>ITEM 14</b>	<b>NEW ZEALAND DANCE MANUALS</b>	
	<ul style="list-style-type: none"> <li>Still a work in progress. Solo Dance Manual has been further up dated and about to be added to website.</li> <li>Discussion regarding the pairs sometimes differing tempos.</li> </ul>	Bill
	<b>Leigh Hudson-Coe and Rachael Parkinson-Parker joined the meeting Sunday 12 March 2017 9.30am</b>	
<b>ITEM 15</b>	<b>OVERVIEW OF THE 2017 JUDGES AND COACHES SEMINAR ROTOURA</b>	
	<ul style="list-style-type: none"> <li>Good verbal feedback, one written thanks.</li> <li>Report and overview to be sent to Board for funding.</li> <li>Reports and overview to be posted on website on receipt.</li> </ul>	Leigh/Tony Beverley/Yvonne Bill
<b>ITEM 16</b>	<b>ARTISTIC WEBSITE</b>	
	<ul style="list-style-type: none"> <li>In progress, updates ongoing.</li> </ul>	Bill
<b>ITEM 17</b>	<b>2016 CONNECTING COACHES SEMINAR</b>	
	<ul style="list-style-type: none"> <li>Report, as submitted by Kylie discussed.</li> </ul>	Kylie
<b>ITEM 18</b>	<b>OVERVIEW OF INTERNATIONAL COACHES CAMPS 2016</b>	
	<ul style="list-style-type: none"> <li>Discussion on coach's camps. HPCC requested to prepare a future regular plan for International Coaches.</li> <li>Overview, financials, etc for Maricarmen, Cristina and Lorenza camps to be sent to Board for funding reporting.</li> </ul>	HPCC/Beverley Beverley/Yvonne
<b>ITEM 19</b>	<b>COACHING COMMISSION BUSINESS</b>	
	Moved (Beverley Cooper) /Seconded (Leigh Hudson-Coe) that the following coaches accreditations be ratified. CARRIED	Beverley

	<p><b><u>Coach Accreditation Certificate</u></b></p> <p>Richard Weldon-Smith Samantha Skelley Hayley Wilde-Campbell</p> <p><b><u>Sports Specific Level One</u></b></p> <p>Katelyn Kennedy – Freeskating</p> <ul style="list-style-type: none"> <li>• Further discussion on mentoring, standard needs to be decided on by HPCC coaches.</li> <li>• Discussion on Reimbursement of reasonable travel, accommodation and seminar costs for HPCC members involved in the organising of camps with overseas coaches. Reimbursement of reasonable travel, accommodation and seminar costs will be reimbursed for organising camps with overseas coaches.</li> </ul> <p>Moved (Margaret Grant) /Seconded (Leigh Hudson-Coe) that the following seminar/camp/squad HPCC expenses reimbursement guidelines be ratified. CARRIED</p> <p>Lead Coach and Supporting Coach of Overseas Coaches seminar/camp/squad discipline, reimbursed 100% Principal Manager, reimbursed 100% Other HPCC Coaches who attend the seminar/camp/squad, reimbursed 100% of seminar fee, no travel or accommodation costs.</p> <ul style="list-style-type: none"> <li>• Development squads to be held throughout the year to maintain continuity and knowledge.</li> <li>• Accreditation alterations. Agreement that all accreditations and alterations to be sent to the board for ratification, to ensure that the National skaters and officials database is up to date.</li> <li>• New Zealand to attend Perth Judges and Coaches seminar December 2017. HPCC to discuss who is able and appropriate to attend on behalf of New Zealand.</li> <li>• Agreed HPCC to organise a face-to-face meeting as required this year.</li> <li>• Discussion regarding development of recognition of prior learning now included in, Coach Accreditation Manual, section 3.</li> <li>• Process written for organising camps with overseas coaches regarding coaches responsibilities for team trainings/squads and financials.</li> </ul>	<p>HPCC</p> <p>HPCC</p> <p>Yvonne</p> <p>HPCC/Beverley</p> <p>HPCC/Beverley Beverley</p> <p>Beverley</p>
<b>ITEM 20</b>	<b>OFFICIALS</b>	
	<ul style="list-style-type: none"> <li>• No ratification of judges this period.</li> </ul>	Leigh
<b>ITEM 21</b>	<b>OCEANIA AGREEMENT</b>	
	<ul style="list-style-type: none"> <li>• Discussion on Hugo’s instructions regarding Denver Shuffle and Carlos Tango at recent Australian seminar. Leigh to invite Pat Wallace to communicate her thoughts and clarification as all changes to dance</li> </ul>	Leigh

	<p>rules must be agreed between New Zealand and Australia. Her clarification to be communicated to all clubs.</p> <ul style="list-style-type: none"> <li>• Delicado discussion. Jane to communicate with Barry regarding the Mohawk wording in the dance description. His clarification to be communicated to all clubs.</li> <li>• Figure groups Junior and Senior 2018 requirements to be discussed by Jane with Pat for forth coming Oceania's.</li> </ul>	Jane Jane
<b>ITEM 22</b>	<b>INTERNATIONAL EVENTS</b>	
	<ul style="list-style-type: none"> <li>• General discussion regarding advising clubs of other international events offered other than Worlds, i.e. America's Cup in Florida, German Cup. Margaret to ask board to make sure that New Zealand is on the mailing list for these events and send on to the Art Committee to filter down to clubs.</li> </ul>	Margaret
<b>ITEM 23</b>	<b>Artistic Schedule</b>	
	<ul style="list-style-type: none"> <li>• HPCC to develop schedule and be ratified by Art Committee at 28<sup>th</sup> May committee meeting.</li> </ul>	HPCC
<b>ITEM 24</b>	<b>2017 COMMITTEE MEETING DATES</b>	
	<p>May 28<sup>th</sup>  June 25<sup>th</sup> HPCC Wellington  July 30<sup>th</sup>  October 14<sup>th</sup> and 15<sup>th</sup></p>	Committee
	<b>MEETING CLOSED 2.30PM Sunday 12<sup>th</sup> March 2017</b>	